



# MINUTES

St Marys Catholic Primary School PTA

20 June 2023 3:30pm | Meeting called to order by Elin Astbury

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## In Attendance

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Rachel Acton  
Elin Astbury  
Ruth Edwards  
Laura Robertson  
Emma Green  
Becky Pugh  
Katherine Davies  
Becky Jenkins  
Rebecca Smith  
Sarune Jackanus  
Ewa Klimkiewicz

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## Apologies

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No apologies for this meeting

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## Roles

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The chairman discussed official roles and it was confirmed:

Elin Astbury will be Chairman

Ruth Edwards will be Co-Chair

Emma Green will become Secretary

Laura Robertson will become official Treasurer with Rebecca Smith being Vice Treasurer

The change of Treasurer from Rebecca Smith to Laura Robertson was proposed on the 20<sup>th</sup> June 2023 by Becky Jenkins and Rachel Acton seconds the change.

Elin Astbury proposed to take Annette Taylor and Claire Oppenshaw as signatories Laura Robertson seconds the change and change address to Laura Robertson's address.

The Charity Commissioner needs to be informed of changes to be updated.

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## Disco

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An update on provisions for the school disco being hosted on the 22<sup>nd</sup> June 2023 for the whole school was discussed. Everything was in place. A big thank you to Becky Pugh and Katherine Davies who organised

the food for the disco. The disco raised approximately £ 720. Discussion occurred regarding the future timings of the disco and the possibility of future investment of more disco lights.

Prices were decided for the disco as follows:

£ 2 entry with a pack of sweets included (Foundation phase includes a drink)

Tuck shop prices for KS2 are as follows:

Crisps – 50p

Haribo – 50p

Hotdog - £ 1

Donut - £ 1

The money that is currently in school should be taken to the bank leaving £ 120 float for the disco and Friday tuckshop.

It was agreed that Foundation Phase (year 1 and 2) would also have a small tuck shop in the next disco. This was proposed by Elin Astbury and seconded by Emma Green.

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## School Picnic

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The school picnic will take place on 12<sup>th</sup> July 2023 at 3:30pm until 5:30pm. A list of stalls has been sent around separately with a plan for running them on the day.

Rachel Acton will contact Oliver and Ewa Klimkiewicz will contact Jacob to find out the possibility of helping with the penalty shootout.

If anybody has giftbags that they can donate due to a shortage.

Sweets for prizes of the penalty shootout need buying.

Becky Pugh and Katherine Davies will send an email to ask for more donations of uniform in order to be able to have a uniform stand open at the picnic for parents. Information will be send via email and seesaw.

Children will be encouraged to help run the stalls under staff supervision and guidance.

Prizes can be brought into school on the 7<sup>th</sup> July.

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## Future events

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Decision over future dates for activities such as:

Christmas fair and Santa possibly on the same evening at the end of November

Christmas bingo

Film night

Ewa Klimkiewicz discussed possible grants available for the school, further research needs to be made into the conditions and requirements for grant application.

Rebecca Smith informed the committee that she had received information from NatWest informing her all information for the internet banking has been accepted and is currently processing.

Money that is currently in the school office will need taking to the bank this week.

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## Constitution

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The constitution was agreed by the committee with the following amendments:

- Adding pupils to the constitution.
- Nominations in prior to AGM and 1 week in advance.
- AGM shall be held end of September.

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## Budget

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## Any other business

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## Next Meeting

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The next meeting is to be confirmed. At least 14 days' notice will be given to the committee.

The annual AGM meeting was voted to be held at the end of September – Discuss dates for 2023/24.