

Friends of St. Mary's PTA

EGM – 06/06/23

Present:

RA, KO'T, RJ, GD, RE, KE, EW, EG, EK, NJ, RR, LR, SJ, HG, KD, BP

Apologies:

Rebecca Smith

RA welcomed everyone to the meeting and thanked them for their attendance. She explained the reason for the meeting was to discuss ways forward for the Friends of St. Mary's PTA.

A survey had gone out to parents prior, via Seesaw, to ask for suggestions. RA read through the replies. Most of the replies were suggestions for fundraising activities. It was noted that we were not short on ideas but who was going to run them.

A suggestion had come through for the Pupil Voice team to be involved.

Discussions followed and it was suggested that perhaps a pupil events/fundraising team was set up and each year group organise an event and teachers to approach parents to get involved in the planning and execution of each event. This was discussed further in a positive manner and may be something school adopt for next September

BA explained that she had found it tough to recruit anyone onto the PTA as no-one knew who she was now. When parents were able to "socialise" on the yard, it was easier to approach them and encourage them to get involved. If teachers now took this over, it may help as parents know the teachers.

BA has decided to step-down as Chair. In order to push forward and continue, we need to set up a new committee and signatories for the account and aim towards achieving Charity Status. A new constitution will need to be set up.

Further discussions followed.

Election of Officers:

At this point we took a formal vote to elect the new officers and members of the committee.

Chair:

We received one nomination: Elin Astbury.

Proposed by RA and seconded by RE. A unanimous vote was carried

Secretary:

We received one nomination: Emma Green

Proposed by GD and seconded by EW. A unanimous vote was carried

Treasurer:

We received one nomination: Rebecca Smith

Proposed by RJ and seconded by HG. A unanimous vote was carried

6 other members of committee were voted on by a majority vote.

RJ, EK, LR, SJ, RE, GD

Proposed by KO'T and seconded by RA

Assistants/Vice to officers will be discussed and agreed by the next formal meeting. In line with the proposed constitution, a meeting will be held within 3 weeks of this new AGM date.

RJ and EG will meet to hand over any documents in possession.

A new constitution will need to be drawn up in preparation of the Charity Commission application.

RA thanked all for attending and the meeting was closed.

Date and venue of next committee meeting TBC

St Mary's Catholic Primary School Parent Teacher Association (PTA) Constitution



The St. Mary's Catholic primary School Parent Teacher Association (PTA) is made up of parents and/or guardians of the pupils attending the school and the teaching staff. These individuals are known as 'Members' of the Association.

AIMS

To promote and build a close relationship between parents, teachers and the wider school/parish community together through charitable events and fundraising activities.

POWERS

The PTA shall have the power to do anything considered by them to be in furtherance of the aims but remembering that they are there to represent the views of the members.

COMMITTEE MEMBERS

The membership consists of parents/carers of children attending St.Mary's Catholic Primary School and school staff as selected by the members.

Members of the committee shall be appointed at the AGM. They shall be elected for a one year term and be eligible for re-election. The office bearers will be the Chairperson, Secretary, Treasurer and such others as may be required. The office bearers will be elected by the committee at the AGM.

Meetings of the committee shall be held as required. At all meetings of the committee, 5 members at least one of which is an office bearer, shall form a quorum. Each member of the committee shall have one vote and resolutions shall be passed by a simple majority vote of those present. The committee shall be responsible for ensuring that all property/money received by/for the Association shall be applied for the aims of the Association. The Secretary shall be responsible for keeping accurate minutes of all meetings and shall make these available upon request to any member of the Association. It is important to keep accurate minutes to show how money raised has been used to fund specific items rather than recorded as an amount donated to the school.